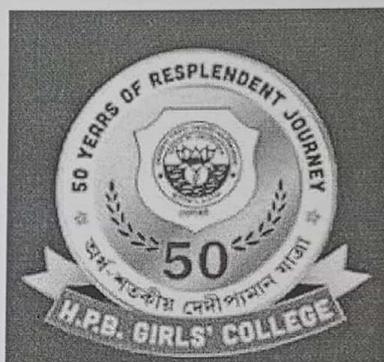


H.P.B. GIRLS' COLLEGE (AUTONOMOUS)

Accredited by NAAC with "A" Grade with CGPA 3.20 in 2022

(3rd Cycle)



MINUTES FOR THE 1ST MEETING OF THE ACADEMIC COUNCIL

DATE; 25/06/2025

DAY : WEDNESDAY

TIME: 11.30 A.M.

VENUE: NEW CONFERENCE HALL

Minutes of the Meeting of the 1st Academic Council held on 25th June, 2025

H.P.B.Girls' College (Autonomous)

Following members were present:

- | | |
|---|------------------------|
| 1. Dr. Bulbuli Boruah
Principal, H.P.B. Girls' College (Autonomous) | Chairperson |
| 2. Prof. Chandan Kumar Sarma
Department of History, Dibrugarh University | V.C. Nominee |
| 3. Mr. Bodhen Ch. Bora
Renown Lawer, Golaghat | Invitee Member |
| 4. Dr. Rajeev Basumatray
Associate Prof, DR College (Autonomous) | Invitee Member |
| 5. Dr. Bipul Das
Dy-Superintendent, SKKCH, Golaghat | Invitee Member |
| 6. Mr. Ashok Bawri
Noted Businessmen, Golaghat | Invitee Member |
| 7. Mr. Prasanta Bora,
Vice Principal | Invitee Teacher Member |
| 8. Dr. Gakul Ch. Saikia,
Associate Professor, Dept. Of Economics | Invitee Teacher Member |
| 9. Dr. Arunima Das
Assistant Professor, Dept of Assamese | Invitee Teacher Member |
| 10. Dr. Dibyajyoti Borah, IQAC Coordinator | Invitee Teacher Member |
| 11. Dr. Dhonesh Kr. Loying, HoD, Assamese | Member |
| 12. Mrs. Aparajita Kalita, HoD, Community Science | Member |
| 13. Mr. Hemanta Saikia, HoD, Education | Member |
| 14. Dr. Santulan Mahanta, HoD, English | Member |
| 15. Mrs. Bikimoni Hazarika, HoD, Geography | Member |
| 16. Mr. Mohendra Doley, HoD, History | Member |
| 17. Dr. Sumit Kr. Sarma, HoD, Political Science | Member |
| 18. Dr. Mandakini Mahanta, HoD, Sanskrit | Member |
| 19. Mr. Dilip Kumar Borah, HoD, Sociology | Member |
| 20. Dr. Bipul Kr. Rabha, Controller of Examinations | Member |
| 21. Mr. Palash Handique, HoD, Economics | Member Secretary |

The first meeting of the Academic Council of H.P.B. Girls' College (Autonomous) was convened at the New Conference Hall on 25th June, 2025. The meeting was chaired by the Principal of the college, Dr. Bulbuli Boruah attended by the members formed as per the point 12.4, "COMPOSITION OF ACADEMIC COUNCIL" of University Grants Commission (Conferment of Autonomous Status upon College and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023. Two Vice Chancellors nominee were not present.

At the outset of the meeting the chairperson has offered the welcome address. She welcomed the members and special invitees and mentioned that it would be a memorable day for the history of the college as the college is the first Girls'/women college of the entire North Eastern Region that conferred with Autonomous status by the UGC. She also mentioned that the college would thrive for new heights under its new status "Autonomous" and provide the best to the community at large as it has been doing since its inception.

In the introduction section, Member Secretary introduced all the members present in the house and they have been felicitated by the Principal of the college.

Then the Chairperson invited the Member Secretary to present the agenda items of the meeting. The Member Secretary stated the objectives and agenda of the meeting as-

- i) Discussion on Draft Regulations for the FYUGP for approval.
- ii) Discussion on Draft Regulations for Conduct of Examinations for approval.
- iii) Approval of Syllabi of FYUGP passed by the Board of Studies
- iv) Introduction and approval of New Courses
- v) Discussion on any other academic matters

Discussion and Resolutions

Point 1: Discussion on Draft Regulations for the FYUGP for approval

Discussion:- The **“DRAFT REGULATIONS FOR THE FOUR YEAR UNDERGRADUATE PROGRAMMES (FYUGP)”** was presented by the Member Secretary of the Academic Council. After keenly listening and discussing every points of the Regulation with all the members present, V,C. Nominee Prof Chandan Kumar Sarma and Invited member Dr. Gakul Chandra Saikia has made the following suggestions for modification in the Draft Regulation-

a) Importance to Skill Based Course:-

Dr. Sarma said that the SEC should be skilful in real sense of the term. It should not be an extension of all academic course. Thus the College should try to provide meaningful and employable course as SEC. The SEC paper which is of 9 credit should add to the employability of the student.

b) Retaining Minimum Marks in Internal Assessment:

Dr. Sarma emphasised the need to retain a minimum ‘pass mark’ in Internal Assessment marks which are awarded by the Department. Also he suggest to provide at least two attempts should be given to learners when it comes to performance in Internal assessment.

c) Workshop on Question Paper setting:

Dr. Sarma suggests the college to conduct a workshop on Question paper setting and related activities. Examination being an important and integral part of the Autonomous college, importance ought to be given on the quality of question papers which required proper training.

d) Provision of Re-evaluation and Re-scrutiny of papers:

Dr. Sarma laid importance on the provision for re-evaluations of answer scripts and not just re-scrutiny. The provision of Re-evaluation will ensure more responsibility and transparency on the part of the examiner.

e.) Provision of Legal Jurisdiction:

Dr. Gakul Chndra Saikia, Teacher Invitee member of the Academic Council has advocated incorporating the provision of legal jurisdiction over any matters related to the college.

Resolution:-

No.1/i – The meeting unanimously approved the “DRAFT REGULATIONS FOR THE FOUR YEAR UNDERGRADUATE PROGRAMMES (FYUGP)” w.e.f. 2025-26 Academic session.

No.1/ii – Resolved to make necessary suggested modifications in the Regulations.

Point 2: Discussion on Draft Regulations for Conduct of Examinations for approval

Discussion:- The “DRAFT REGULATIONS FOR CONDUCT OF EXAMINATIONS UNDER FYUGP” was presented by the Controller of Examinations. Honourable V.C nominee and respected members, after going through the draft Examination Regulations, made some submissions-

- a) The 5 year time period for destruction of answer script shall be followed initially
- b) Application time for Re-evaluation of answer scripts in case of any doubt, by the student shall be of 7 days since the notification of marks by the Departments. Immediately after evaluation, marks should be displayed at the Departmental notice boards by the Departments. Based on which the students shall apply for re-evaluation of paper to the concerned Departments.
- c) The marks of Internal Assessment too should be notified and displayed by the Department. The student should register their complain, if any, within 3 days from the notification of IA marks.
- d) At least one faculty member of the college shall be nominated by the Principal to the Examination Board.

Resolution-

No.2/i – The meeting unanimously approved the “ Draft Regulations For Conduct of Examinations under FYUGP”

No.2.ii. – Resolved to make necessary suggested modifications in the Draft Regulations for conduct of Examinations.

Point 3- Approval of Syllabi of FYUGP passed by the Board of Studies

Discussion- The honourable V.C Nominee from Dibrugarh University verified all the syllabi passed by the respective Board of Studies. He commented that as every syllabus was passed by learned members of Board of Studies (BoS), it do not require intervention from their side-

Resolution:-

No.3. – Resolved unanimously to approve the syllabi of FYUGP passed by respective BoS of the following Departments-

1. Assamese
2. Community Science
3. Economics
4. Education
5. English
6. Geography
7. History
8. Political Science
9. Sanskrit
10. Sociology

Point 4- Introduction and approval of new Courses

Member Secretary stated the house that the college proposes to introduce the following new courses from the academic session 2025-26 ;

- (1) **M.A. in Assamese, Community Science, English and Political Science**
- (2) **Post Graduate Diploma in Computer Application (PGDCA)**
- (3) **Certificate Course on Korean Language**

The panel of experts was the opinion that these courses could be introduced if the infrastructure of the institute is adequate.

Resolution-

No.4. – The meeting unanimously resolved that these courses can be introduced from the academic session 2025-26

Point 5:- Any other academic matters

Honourable member Dr. Gakul Ch. Saikia advised to enhance the duration of time of end semester Examination for 60 marks paper.

Resolution-

No.5.- The meeting unanimously resolved to allot 3 hours time for 60 marks end semester examinations.

Thereafter, the Chairperson thanked everyone for their presence and seeking co-operation in all aspects. The meeting ended with vote of thanks provided by Mr. Palash Handique.


(Dr. Bulbuli Boruah)
Principal/Chairperson
Academic Council

H.P.B. Girls' College (Autonomous)

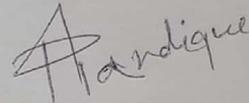
PRINCIPAL
H.P.B. Girls' College (Autonomous)

Date- 25/07/2025

Memo No: HPBGC (A)/ 1stAC/2025-26/001

Copy to:

1. The Principal, H.P.B. Girls' College (Autonomous)
2. The all HoDs, H.P.B. Girls' College (Autonomous)
3. The Controller of Examinations, H.P.B. Girls' College (Autonomous)
4. All the members of Academic Council
5. College Website
6. Office File



(Palash Handique)

Member Secretary

Academic Council

H.P.B. Girls' College (Autonomous)

Member Secretary
Academic Council
H.P.B. Girls' College (Autonomous)
Golaghat-785621